

OVERTON PUBLIC SCHOOL DISTRICT 24-0004
OVERTON BOARD OF EDUCATION
BOARD MEETING: October 14, 2020

BOARD OF EDUCATION AGENDA:

- 7:30 **A. Call meeting to order**
- 7:35 **B. Compliance Statement**
- 7:40 **C. With consent of the Board, receive reports from School Personnel, Patrons. or
 Community Groups.**
- 7:45 **D. Read and consider communications**
- 7:50 **E. Approve the agenda**
- 7:55 **F. Approve minutes**
- 8:00 **G. Act on bills for payment**
- H. Matters pending before the Board**
- 8:05 1.
- I. Board Reports and Discussion**
- 8:10 **Board Reports**
 - a. Meetings Attended:
 - b. Upcoming Meetings:
 - c. Transportation Committee Report:
 - d. Interposal Committee Report:
 - e. Facilities Committee Report:
 - f. Curriculum Committee Report:
 - g. Negotiations:
- Discussion**
- J. Administrative Reports**
- 8:20 1. Principal's Report
- 8:50 2. Superintendent's Report

Next regularly scheduled meeting is November 9, 2020

"Learning Today – Leading Tomorrow"

COMMENTS:

E.

1. None

DISCUSSION:

F. **Board Reports and Discussion:**

1. **Board Reports**

- a. Meetings Attended:
- b. Upcoming Meetings: NASB State Conference
- c. Transportation:
- d. Interlocal:
- e. Facilities:
- f. Curriculum:
- g. Negotiations:

2. **Discussion Topics**

- a. November Board Meeting - Monday, November 9, 2020
- b. Projects
- c. State Conference
- d. Committee on American Civics – Schedule a Meeting
- e. Other

G. **Administrative Reports:**

Principal's Report

1. Upcoming Calendar/Events
2. Enrollment Update
3. P/T Conferences

Superintendent's Report

1. Option Enrollment - In
 - a. Joshua Quintana
 - b. Adalina Quintana

Option Enrollment – Out

- a.
 - b. Option Enrollment – Change of Status
 - c. None
2. Insurance Review
 3. Budget Update
 4. Financial Review
 5. Projects
 6. School Audit
 7. Other

OVERTON EAGLES

Overton Public School 24-0004
P.O. Box 310 401 7th Street
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*
Brian Fleischman, *Principal*
Calli McCoy, *Counselor*
Brian Fleischman, *Activities Director*

Phone: (308) 987-2424 • Fax: (308) 987-2349 • www.overtoneagles.org

NOTICE OF MEETING
BOARD OF EDUCATION
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Board of Education at School District 24-0004, of Overton, Nebraska will be held at 7:30 p.m. on Wednesday, October 14, 2020 at the Overton Public School, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7th Street, Overton, Nebraska.

Jared Walahoski
Secretary of the Board

Board of Education
Heather Brennan Gordon Lassen Doug Luther Joel Meier Keith Rudeen Jared Walahoski

Overton Public Schools
Overton Board of Education

Minutes of the Regular Board of Education Meeting
Overton Public School District 24-0004

Board President or Presiding Officer: Meeting to Order and Roll Call.

The **October 14, 2020** regular monthly meeting of the Overton Public School Board of Education is called to order and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Excuse the absence of board member _____

	Yes	No
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walchoski	_____	_____

Vote _____

Compliance Statement: To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been advertised in the **October 8, 2020** edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

Comment Section: At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

The following presented reports to the Board:

1. _____ - Topic - _____
2. _____ - Topic - _____

3. _____ - Topic - _____

The following communications were read or presented to the Board:

1. _____ - Topic - _____

2. _____ - Topic - _____

3. _____ - Topic - _____

A Motion made by _____ and seconded by _____

to approve the agenda of the October 14, 2020 meeting.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote _____

A Motion made by _____ and seconded by _____

to approve the minutes of the September 14, 2020 Budget of Expenditures Hearing, Tax Request hearing, and the regular board minutes as presented.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote _____

A motion by _____ and seconded by _____ to approve the October bill roster in the amount of \$68.173.20.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____

Luther
Meier
Rudeen
Walchoski

Vote _____

**MINUTES OF THE BOARD OF EDUCATION
SPECIAL MEETING
September 14, 2020
7:00 p.m.**

Board Members Present:

Lassen
Luther
Meier
Rudeen

Notification: The September 14, 2020 meeting of the Overton Public School Board of Education was advertised in the September 10, 2020 edition of the Beacon Observer, and was also posted at the Overton Public School, on the Overton Public School web site, Post Office, and the Security First Bank

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President Rudeen informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, Superintendent

Guests Present: Aaron McCoy and Calli McCoy

Public Comments: None

Other: Board Excused the absence of board members Brennan and Walahoski. Motion 4-0-2. Yes (4) Lassen, Luther, Meier, and Rudeen. No (0). Absent (2) Brennan and Walahoski. Board appointed board member Luther to act as secretary for the hearing.

Purpose: A special meeting of the Board of Education, School District 24-0004, was convened in open public session as advertised at 7:00 p.m., September 14, 2020 at the Overton Public School LMC for the purpose: to provide a public hearing before the Board of Education in regards to the 2020-2021 Budget of Expenditures.

Action Items:

1. Moved by Luther, seconded by Meier to adjourn the meeting at 7:16 p.m. Motion carried 4-0-2. Voting Yes (4): Lassen, Luther, Meier, and Rudeen. Voting No: (0). Absent (0).

MINUTES OF THE BOARD OF EDUCATION
SPECIAL MEETING
September 14, 2020
7:15 p.m.

Board Members Present:

Lassen
Luther
Meier
Rudeen

Notification: The September 14, 2020 meeting of the Overton Public School Board of Education was advertised in the September 10, 2020 edition of the Beacon Observer, and was also posted at the Overton Public School, on the Overton Public School web site, Post Office, and the Security First Bank

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President Rudeen informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, Superintendent, Brian Fleischman, Principal

Guests Present: Aaron McCoy and Calli McCoy

Public Comments: None

Other: Board Excused the absence of board members Brennan and Walahoski. Motion 4-0-2. Yes (4) Lassen, Luther, Meier, and Rudeen. No (0). Absent (2) Brennan and Walahoski. Board appointed board member Luther to act as secretary for the hearing.

Purpose: A special meeting of the Board of Education, School District 24-0004, was convened in open public session as advertised at 7:15 p.m., September 14, 2020 at the Overton Public School LMC for the purpose: to provide a public hearing before the Board of Education in regards to the 2020-2021 Tax Request Resolution.

Action Items:

1. Moved by Meier, seconded by Luther to adjourn the meeting at 7:29 p.m. Motion carried 4-0-2. Voting Yes (4): Lassen, Luther, Meier, and Rudeen. Voting No: (0). Absent (0).

**MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION
REGULAR MEETING
September 14, 2020
7:30 p.m.**

Board President called the meeting to order. Members Present:

Lassen
Luther
Meier
Rudeen
Walahoski

Notification: The September 14, 2020 meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School website, Beacon Observer, Post Office, and the Security First Bank.

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, Superintendent, Brian Fleischman, Principal

Guests Present: Aaron McCoy and Calli McCoy

Public Comments: None

Reports: None

Communications: ALICAP Insurance, NDE Early Childhood, Nebraska Department of Environment and Energy

Other: Board Excused the absence of board member Brennan. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.

Action Items:

1. **Agenda** - Moved by Luther, seconded by Walahoski to approve the agenda of the September 14, 2020 regular monthly board meeting as presented. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.
2. **Minutes** - Moved by Walahoski, seconded by Lassen to approve the minutes of the August 10, 2020 regular board minutes as presented. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.
3. **Claims** - Moved by Luther, seconded by Walahoski to pay the Second August bill roster in the amount of \$203,351.61 and the September General Fund bill roster in the amount \$26,204.36. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.
4. Moved by Rudeen, seconded by Meier to approve the 2020-2021 Budget of Expenditures. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.

5. Moved by Meier, seconded by Luther to approve the 2020-2021 Tax Request Resolution. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.
6. Moved by Walahoski, seconded by Lassen to approve the Overton Education Association (O.E.A.) as the official bargaining agent of the certificated teaching staff for the 2021-2022 school year. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.
7. Moved by Luther, seconded by Walahoski to adjourn the meeting at 8:51 p.m. Motion 5-0-1. Yes (5) Lassen, Luther, Meier, Rudeen and Walahoski. No (0). Absent (1) Brennan.

Board Reports and Discussion Topics:

1. **Board Reports:**
 - a. Transportation: School Bus Purchase
2. **Discussion Topics:**
 - a. October Board Meeting scheduled for Wednesday, October 14, 2020 beginning at 7:30 p.m.

Administrative Reports:

Principal's Report:

- a. Handbooks
- b. Enrollment and Calendar Update
- c. Covid Plan Update

Superintendent's Report:

1. Enrollment Option Report
2. Option Enrollment -
 - Out a.
 - In a.
 - Change of Status a.
3. Financial Update
4. Budget Review
5. Projects Update – HVAC, Phone System, and Greenhouse
6. Staffing Update
7. Body Scanners Update

Matters Pending Before the Board:

A motion by _____ and seconded by _____

1. Action Item:

Motion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote _____

A motion by _____ and seconded by _____

4. Action Item: Consider adjourning the meeting.

Motion: To adjourn the meeting at _____ p.m.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote _____

	Overton Public School District	
	Bill Roster	
	Month:	October
	Status:	Official
10/12/2020	Total:	\$ 68,173.20
Vendor	Total Amount	New Code Description
Airgas	\$ 368.76	Reg. Instruct. Ind. Tech. Supplies
Amazon Business	\$ 127.44	SPED Supplies - Secondary
Amazon Business	\$ 33.92	Reg. Instruct. - LMC Books
Apple Inc	\$ 749.00	Reg. Instruct. Technology Supplies - iPad
Apple Inc	\$ 7,478.00	REAP - Technology - iPads
ATC Communications	\$ 157.34	Fiscal Services - Phone Service
Bio-Rad Laboratories	\$ 353.43	Reg. Instruct. - Science Supplies
Black Hills Energy	\$ 191.74	Operations of Buildings - Natural Gas
Blick Art Materials	\$ 63.61	Reg. Instruct. - Art Supplies
Bound to Stay Bound Books	\$ 108.92	LMC Books & Periodicals
Bowie Fertilizer	\$ 1,131.66	Care & Upkeep of Grounds - Fertilizer
CDW-G	\$ 4,845.00	Reg. Instruct. Technology Supplies
CenturyLink	\$ 65.33	Operation of Buildings Communications - Long Distance Phone
Conditioned Air - Maintenance Contract	\$ 1,211.50	Building Repairs and Maintenance - Maintenance Contract
D&M Security	\$ 620.50	Safety Repairs & Maintenance - Quarterly alarm monitoring
Dana F. Cole & Company, LLP	\$ 5,675.00	Board of Education Professional Services
Dan's Sanitation	\$ 311.00	Operation of Buildings Cleaning Services - Trash Removal
DAS State ACCTG - Central Finance	\$ 232.49	Reg. Instruct. Network Services
Davis Propane, Inc	\$ 612.98	Regular Instruct. Propane for Bus 2021
Dawson County Climate Control Services, Inc	\$ 126.25	Building Repairs and Maintenance
Dawson Public Power District - Prek	\$ 119.88	Operation of Preschool - Electricity
Dawson Public Power District - School	\$ 6,094.19	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 66.26	Vehicle Servicing and Maintenance - Reg. Ed. - Bus Barn Energy
Demco	\$ 251.63	Building Improvements Construction Services
Eakes Office Solutions	\$ 63.38	Reg. Instruction - Copier Supplies
Ecolab	\$ 97.50	Operation of Buildings Pest Control
Elm Creek Public School	\$ 2,250.00	SPED - School Psychological Services - Salary
Elm Creek Public School	\$ 562.50	SPED - School Psychological Services - Salary
Elm Creek Public School	\$ 732.93	SPED - School Psychological Services - Insurance
Elm Creek Public School	\$ 183.23	SPED - School Psychological Services - Insurance
Elm Creek Public School	\$ 172.13	SPED - School Psychological Services - FICA
Elm Creek Public School	\$ 43.03	SPED - School Psychological Services - FICA
Elm Creek Public School	\$ 222.25	SPED - School Psychological Services - Retirement
Elm Creek Public School	\$ 55.56	SPED - School Psychological Services - Retirement
ESU 10	\$ 617.50	NWEA Fees
ESU 10 - SPED Services	\$ 9,721.76	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 15.70	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 1,685.15	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 357.43	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 217.29	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 217.29	SPED Supervision - Ages 3-4
ESU 10 - SPED Services	\$ 357.43	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$ 973.03	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$ 973.03	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$ 1,011.91	SPED Supervision - Elementary
ESU 10 - SPED Services	\$ 418.97	SPED Supervision - Vocational Secondary
ESU 10 - SPED Services	\$ 243.26	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 243.26	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 89.36	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 89.36	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 1,011.91	SPED Supervision - Secondary - Student Record Sys. Bill Adj.
ESU 10 - SPED Services	\$ 659.04	SPED Speech Path. & Audiology - Secondary
Ewell Educational Services	\$ 175.00	Reg. Instruct. - Agriculture Supplies
Flinn Scientific	\$ 225.50	Reg. Instruct. Science Supplies - Dissection Specimens
Foster Lumber, LLC	\$ 150.36	Reg. Instruction - Industrial Tech. Supplies
Foster Lumber, LLC	\$ 13.20	Reg. Instruction - Custodial Supplies
Hobby Lobby	\$ 135.14	Reg. Instruct. - Art Supplies
Hobby Lobby	\$ 12.58	Reg. Instruct. Social Science Supplies
Integrated Security Solution I.S.S.	\$ 1,025.00	Safety Repairs & Maintenance - Fire Suppression
Jostens	\$ 302.33	Executive Administration Supplies - Diplomas & Jackets
Junior Library Guild	\$ 176.00	Reg. Instruct. - LMC Books
Kathleen Roos	\$ 398.48	Vehicle Servicing and Maintenance - Reg. Ed.
KSB School Law	\$ 82.50	District Legal Services - Reopening Information
Martin Welding & Machine Shop	\$ 191.00	Reg. Instruct. - Indust. Tech. Metal
MNJ Technologies	\$ 241.27	Reg. Instruct. Guidance Counselor Printer Ink
Mosyle Corporation	\$ 1.50	REAP - Technology - License Fee
O'Keefe Elevator Service, Inc.	\$ 348.03	Building Repairs and Maintenance Services - Elevator Maint.
Playscripts	\$ 200.21	Reg. Instruct. - Language Arts Play Production
Plum Creek Market Place	\$ 29.25	Reg. Instruction - Family Consumer Science Supplies
Quill.com	\$ 18.65	Reg. Instruct. - LMC Supplies
School Specialty	\$ 1,347.91	Reg. Instruct. Art Supplies

Staples	\$	230.82	Counselor Supplies - Black Toner Cartridge
Staples	\$	89.09	Reg. Instruct. Superintendent Office Supplies
TASC	\$	2,674.68	125 Plan Fees
The Home Depot Pro	\$	795.83	Reg. Instruct. - Custodial Supplies
The Lockmobile	\$	66.40	Operation of Buildings Supplies - Elementary Door Key
US Foods - The Thompson Co.	\$	892.26	Reg. Instruction - Custodial Supplies
Village of Overton	\$	150.00	Reg. Instruct. - Utility Services
Village of Overton	\$	309.00	Operation of Buildings - Family Center Energy 19-20
Village of Overton - Prek 3	\$	56.00	Early Childhood Utility Services
Village Uniform	\$	583.22	Operation of Building - Uniform Cleaning
Clearing Account	\$	2,970.96	Supplies

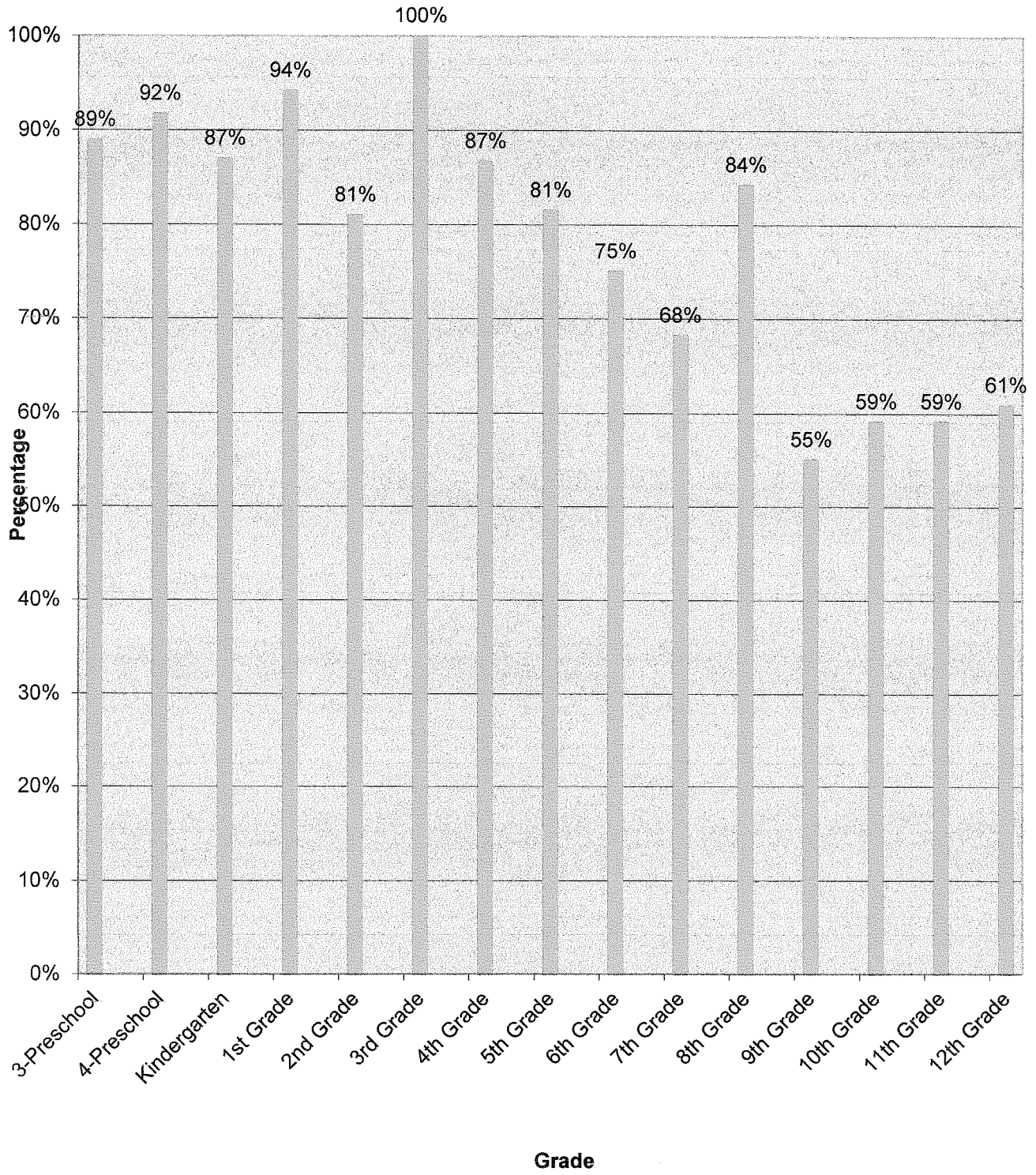
Parent Teacher Conference Attendance

Fall 2020

Wednesday September 23, 1:30-7:30 PM

	Total 5-12 Enrollment	5-12 Attendance	5-12 Percent Attendance
Total	171	116	68%
	Enrollment	Attendance	Percent Attendance
3-Preschool	9	8	89%
4-Preschool	12	11	92%
Kindergarten	23	20	87%
1st Grade	17	16	94%
2nd Grade	21	17	81%
3rd Grade	19	19	100%
4th Grade	15	13	87%
5th Grade	27	22	81%
6th Grade	16	12	75%
7th Grade	22	15	68%
8th Grade	19	16	84%
9th Grade	20	11	55%
10th Grade	22	13	59%
11th Grade	22	13	59%
12th Grade	23	14	61%
Overall Total Attendance	287	220	77%

Percent Attendance for P/T Conferences Fall 2020



2020-2021	% Change	Official		
		Total	September	October
			7.483%	0.820%
Payroll	\$ 885,706.91	\$ 284,422.56	\$	299,284.35
Bill Roster	\$ 94,377.56	\$ 26,204.36	\$	68,173.20
Adjustments	\$ -	\$ -	\$	-
Total Expenditures	\$ 980,084.47	\$ 310,626.92	\$	367,457.55
YTD Total	\$ -	\$ 310,626.92	\$	678,084.47
Total Receipts	\$ -	\$ -	\$	-

Comparison

Payroll	\$ (2,496,262.37)	\$ 5,931.62	\$	8,323.98
Bill Roster	\$ (1,016,562.62)	\$ 15,694.29	\$	(24,436.75)
Monthly Difference	\$ (3,512,824.99)	\$ 21,625.91	\$	(16,112.77)
Difference YTD	\$ (19,598,824.09)	\$ 21,625.91	\$	5,513.14
Total Receipts	\$ (2,887,263.06)	\$ (781,087.40)	\$	(289,815.14)

2019-2020

	% Change			
		Total	September	October
Payroll	\$ 3,381,969.28	\$ 278,490.94	\$	290,960.37
Bill Roster	\$ 1,110,940.18	\$ 10,510.07	\$	92,609.95
Adjustments	\$ -	\$ -	\$	-
Total Expenditures	\$ 4,492,909.46	\$ 289,001.01	\$	383,570.32
YTD Total	\$ -	\$ 289,001.01	\$	672,571.33
Total Receipts	\$ 4,084,425.14	\$ 781,087.40	\$	289,815.14

			Overton Public School Board Financial Report Official		
Month	<i>October</i>				
Year	<i>2020</i>				
Account	2018-2019	2019-2020	2020-2021	\$ Change	% Change
MMA - Reserve	\$ 330,017.16	\$ 3,343,706.76	\$ 3,500,795.47	\$ 157,088.71	4.70%
Depreciation	\$ 601,579.47	\$ 614,190.50	\$ 613,196.27	\$ (994.23)	-0.16%
Bond	\$ 110.00	\$ -	\$ -	\$ -	0.00%
Site & Building Fund	\$ 225,443.73	\$ 227,438.66	\$ 229,161.19	\$ 1,722.53	0.76%
Food Program	\$ 64,539.04	\$ 61,833.79	\$ 62,840.37	\$ 1,006.58	1.63%
Activities	\$ 341,515.17	\$ 335,050.02	\$ 346,755.03	\$ 11,705.01	3.49%
Totals	\$ 1,563,204.57	\$ 4,582,219.73	\$ 4,752,748.33	\$ 170,528.60	3.72%
Total Reserve	\$ 931,596.63	\$ 3,957,897.26	\$ 4,113,991.74	\$ 156,094.48	3.94%

Overton Public School					
Financial Information					
Fund Securities					
<u>Accounts</u>	<u>Funds Available</u>	<u>Securities</u>	<u>Coverage</u>	<u>Date</u>	
Non-Interest Bearing	\$ 570,299.39	N.A.	\$ (320,299.39)	1-Oct-20	
Interest Bearing	\$ 4,364,151.00	\$ 4,748,102.22	\$ 633,951.22		
Total Funds	\$ 4,934,450.39	\$ 4,748,102.22	\$ 313,651.83		
Total Funds Available	\$ 4,934,450.39				
Securities/Insurance	\$ 5,248,102.22				
Collateralization	\$ 313,651.83				
	Interest Bearing			Non-Interest Bearing	
<u>Account Name</u>	<u>Account Number</u>		<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>
Depreciation Fund	600443255	\$ 44,067.98	Bond Fund	600443204	\$ -
Clearing Account	600029572	\$ 13,422.26	Booster Checking	600024880	\$ 6,692.86
Reserve Fund	600443700	\$ 3,209,074.44	Activity Fund	600025836	\$ 350,235.40
Building Fund	600731064	\$ 123,391.14	Lunch Fund	600026360	\$ 62,871.13
Booster Club	600006539	\$ 2,534.08	General Fund	600029580	\$ 150,000.00
Depreciation Fund #5	126887	\$ 151,097.00	Site & Building	600029602	\$ 500.00
Depreciation Fund #3	126888	\$ 270,193.68			
Depreciation Fund #4	126889	\$ 147,837.61			
Building Fund	126886	\$ 105,770.05			
Booster Club	600006498	\$ 5,041.73			
OHS C.D.	600006873	\$ 291,721.03			

Overton Public School
Board Financial Report

Updated:

10/1/2020

2019-2020		Difference	2020-2021	
Date	1-Oct-19		Date	10/1/2020
Depreciation	\$ 614,199.38	\$ (1,003.11)	Depreciation	\$ 613,196.27
MMA/CD	\$ 3,344,330.25	\$ 156,465.22	MMA/CD	\$ 3,500,795.47
Checking	\$ 150,000.00	\$ -	Checking	\$ 150,000.00
Total	\$ 4,108,529.63	\$ 155,462.11	Total	\$ 4,263,991.74
			Current Date	10/1/2020
			MMA	\$ 3,209,074.44
			OHS C.D.	\$ 291,721.03
			Total	\$ 3,500,795.47
			Current Date	10/1/2020
			Depreciation	\$ 44,067.98
			Depreciation	\$ 151,097.00
			Depreciation	\$ 270,193.68
			Depreciation	\$ 147,837.61
			Total	\$ 613,196.27

Overton Public School					
Financial Information					
Fund Securities					
<u>Accounts</u>	<u>Funds Available</u>	<u>Securities</u>	<u>Coverage</u>	<u>Date</u>	
Non-Interest Bearing	\$ 570,299.39	N.A.	\$ (320,299.39)	1-Oct-20	
Interest Bearing	\$ 4,364,151.00	\$ 4,748,102.22	\$ 633,951.22		
Total Funds	\$ 4,934,450.39	\$ 4,748,102.22	\$ 313,651.83		
Total Funds Available	\$ 4,934,450.39				
Securities/Insurance	\$ 5,248,102.22				
Collateralization	\$ 313,651.83				
	Interest Bearing			Non-Interest Bearing	
<u>Account Name</u>	<u>Account Number</u>		<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>
Depreciation Fund	600443255	\$ 44,067.98	Bond Fund	600443204	\$ -
Clearing Account	600029572	\$ 13,422.26	Booster Checking	600024880	\$ 6,692.86
Reserve Fund	600443700	\$ 3,209,074.44	Activity Fund	600025836	\$ 350,235.40
Building Fund	600731064	\$ 123,391.14	Lunch Fund	600026360	\$ 62,871.13
Booster Club	600006539	\$ 2,534.08	General Fund	600029580	\$ 150,000.00
Depreciation Fund #5	126887	\$ 151,097.00	Site & Building	600029602	\$ 500.00
Depreciation Fund #3	126888	\$ 270,193.68			
Depreciation Fund #4	126889	\$ 147,837.61			
Building Fund	126886	\$ 105,770.05			
Booster Club	600006498	\$ 5,041.73			
OHS C.D.	600006873	\$ 291,721.03			

Clearing
9/22/2020
Official
September

Vendor	CHECK #	Amount	Description
Flatwater Food and Automotive	6883	\$ 35.22	Fuel
Flatwater Food and Automotive	6884	\$ 267.12	Fuel/ Gas
Amy Barnes	6885	\$ 152.00	DOT Physical
Flatwater Food and Automotive	6886	\$ 86.05	Diesel
US Bank	6887	\$ 1,877.36	Supplies
Alma Public Schools	6888	\$ 75.00	Band Entry Fee
Joe McCarter	6889	\$ 100.00	Preschool Refund
Dylan Grayek	6890	\$ 100.00	Preschool Refund
Flatwater Food and Automotive	6891	\$ 131.96	Gas/ Fuel
Flatwater Food and Automotive	6892	\$ 126.25	Gas
NSASSP Region IV	6893	\$ 20.00	Dues

TOTAL \$ 2,970.96

ACTIVITY ACCOUNT 2020-2021

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2020	\$ 15,700.01	\$ 66,536.71	\$ 50,836.70	\$ 345,780.29
Sept.	\$ 22,546.74	\$ 23,541.76	\$ 995.02	\$ 346,755.03
Oct.	\$ -	\$ -	\$ -	\$ -
Nov.	\$ -	\$ -	\$ -	\$ -
Dec.	\$ -	\$ -	\$ -	\$ -
Jan.	\$ -	\$ -	\$ -	\$ -
Feb.	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -
July	\$ -	\$ -	\$ -	\$ -
Aug-19	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 22,546.74	\$ 23,541.76	\$ 995.02	
School Year	\$ 38,246.75	\$ 90,078.47	\$ 51,831.72	

			Overton Public School	
			Activity Account	
			9/22/2020	
			Official	
			September	
Vendor	Check #	Amount	Description	Account
Alicia Lassen	16129	\$390.44	Concessions Candy/Supplies	7th Grade
Tory Gilson	16130	\$14.99	Breakfast Supplies	FBLA
Food Program	16131	\$105.48	VB Supplies	Athletics
Plum Creek Market Place	16132	\$92.56	Kick Off Meeting	FCCLA
Kristi Shafer	16133	\$170.00	EHA Wellness	General
Aaron McCoy	16134	\$59.65	Jersey Repair	FB Club
Chad Gillespie	16135	\$120.00	FB Official	Athletics
Kent Washington	16136	\$120.00	FB Official	Athletics
Matt Barth	16137	\$120.00	FB Official	Athletics
Cody Gillespie	16138	\$120.00	FB Official	Athletics
Garrett Martin	16139	\$120.00	FB Official	Athletics
T&M Upholstery	16140	\$245.00	FB Padding	Athletics
Awards Unlimited	16141	\$142.46	VB Supplies/Plaques	Athletics
Gibbon Public School	16142	\$100.00	Cross Country Meet Entry Fee	Athletics
Custom Sports	16143	\$371.00	Team Shirts	Cross Country
Lou's Sporting Goods	16144	\$1,853.25	Jerseys	FB Club
Food Program	16145	\$1,397.87	Supplies	Concessions
Franklin Public School	16146	\$80.00	Cross Country Meet Entry Fee	Athletics
Mark Aten	16147	\$170.00	EHA Wellness	General
Plum Creek Market Place	16148	\$2.11	Bowls	FFA
Dustin Freeman	16149	\$300.00	FB Official	Athletics
Darren Maaske	16150	\$300.00	FB Official	Athletics
Nebraska FCCLA	16151	\$30.00	Fall Leadership Workshop	FCCLA
Chesterman Company	16152	\$152.40	Pop Machine	Student Council
Alison Robinson	16153	\$280.00	JH JV VB Official	Athletics
Robert Ditson	16154	\$300.00	JH JV FB Official	Athletics
Dale Irwin	16155	\$340.00	VB Official	Athletics
Angie Elfgrén	16156	\$340.00	VB Official	Athletics
Angie Elfgrén	16157	\$240.00	JV VB Official	Athletics
Riverside Public School	16158	\$70.00	VB Tournament	Athletics
Concessions	16159	\$494.29	VB Tournament Concessions	7th Grade
Amazon Card Services	16160	\$100.00	Supplies	Athletics
LIPS Printing Services	16161	\$30.50	Team Poster	VB Club
Custom Sports	16162	\$2,845.00	Staff Shirts	General
BSN Sports	16163	\$326.33	FB Supplies	Athletics
Awards Unlimited	16164	\$0.00	Void	
TSM Cleaning	16165	\$35.00	FB Family Center Cleaning	Athletics
US Bank	16166	\$63.18	Supplies	Athletics
US Bank	16167	\$101.97	Homcoming Crown	Student Council
US Bank	16168	\$552.34	Coaching Jackets	VB Club
Athletic Boosters	16169	\$25.00	Donation K.Z.	Athletics
School District #4	16170	\$86.80	Technology Payment	General
School District #4	16171	\$436.44	EE insurance	General

Flatwater Food and Automotive	16172	\$53.94	Concessions	FCCLA
Tory Gilson	16173	\$30.55	Career Day Supplies	FBLA
US Bank	16174	\$60.00	FBLA Dues	FBLA
BSN Sports	16175	\$326.33	FB Supplies	Athletics
Nebraska FCA	16176	\$40.00	Yearly Dues/ Huddle Recertification	FCA
Nicole Arp	16177	\$59.03	Box Top Purchases	General
Vollyball Club	16178	\$219.98	Coaching Jackets	GBB Club
Hobby Lobby	16179	\$147.80	Homecoming Supplies	FCCLA
BareFoot	16180	\$490.30	Tshirts	FFA
TSM Cleaning	16181	\$35.00	FB Family Center Cleaning	Athletics
School Specialty	16182	\$503.46	FB Supplies	Athletics
Angie Elfgren	16183	\$340.00	VB Official	Athletics
Mark Speer	16184	\$120.00	FB Official	Athletics
Robert Swett	16185	\$0.00	Void Replaced by 16200	Athletics
Chris Elstermeier	16186	\$120.00	FB Official	Athletics
Mark Feeney	16187	\$120.00	FB Official	Athletics
Mathew Seidel	16188	\$120.00	FB Official	Athletics
Jordan Rush	16189	\$30.00	Box Top Purchases	General
Sutherland Public School	16190	\$100.00	VB Tournament	Athletics
Chesterman Company	16191	\$21.60	Pop Machine	Staff Lounge
GBB Club	16192	\$790.00	Fundraiser	BBB Club
Wrestling Club	16193	\$600.00	Fundraiser	BBB Club
Pure Platinum	16194	\$325.00	Homecoming DJ	Student Council
Scott Johnson	16195	\$170.00	VB Official	Athletics
Robert Gaulke	16196	\$170.00	VB Official	Athletics
George Cornwell	16197	\$170.00	VB Official	Athletics
Bill Shaffer	16198	\$170.00	VB Official	Athletics
Woodwind Brasswind	16199	\$47.23	Supplies	Athletics
Robert Swett	16200	\$120.00	FB Official Replaces Ck # 16185	Athletics
District 8 FFA	16201	\$250.00	District Dues	FFA
TSM Cleaning	16202	\$35.00	FB Family Center Cleaning	Athletics
TASC	1	\$3,375.00	125 Plan	General
		\$22,404.28		

Hot Lunch
9/22/2020
Official
Spetember

Vendor	CHECK #	Amount	Description
School District #4	4770	\$ 2,717.80	EE Insurance
School District #4	4771	\$ 8,182.24	Payroll
Tiffany Murphy	4772	\$ 85.40	Lunch Refund
Breanna Alexander	4773	\$ 84.75	Lunch Refund
Hiland Dairy	4774	\$ 1,729.85	HL, BK,ALA Carte
Bimbo Bakery	4775	\$ 245.96	HL
Cash-Wa Distributing	4776	\$ 250.75	Concessions
Cash-Wa Distributing	4777	\$ 3,552.13	BK,HL, FV, Ala Carte, HL C, FS
Chesterman Company	4778	\$ 38.00	Milk Machine
Chesterman Company	4779	\$ 955.00	Concessions
Cash-Wa Distributing	4780	\$ 44.59	Custodial
US Foods	4781	\$ 5,542.31	BK, HL, HL Catering
US Foods	4782	\$ 192.12	Concessions
Plum Creek Market Place	4783	\$ 256.16	BK, HL, FV
Little Caesars	4784	\$ 120.00	HL
Fagot Refrigeration and Ele	4785	\$ 367.96	Repair
US Bank	4786	\$ 30.76	HL
	TOTAL	\$ 24,395.78	

	9/1/2009A	B	C	D	E	F	G	H	I
699									
700				Food Program 2020-2021					
701	<u>Date</u>	<u>Lunch Meals</u>	<u>Breakfast Meals</u>	<u>Summer Food</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Days Served</u>	<u>Balance</u>
702	Aug-20	2843	711	0	\$ 15,139.44	\$ 64,179.94	\$ 49,040.50	14	\$ 75,181.41
703	Sept.	4398	1687	0	\$ 24,395.78	\$ 12,054.74	\$ (12,341.04)	21	\$ 62,840.37
704	Oct.	0	0	0	\$ -	\$ -	\$ -	0	\$ -
705	Nov.	0	0	0	\$ -	\$ -	\$ -	0	\$ -
706	Dec.	0	0	0	\$ -	\$ -	\$ -	0	\$ -
707	Jan.	0	0	0	\$ -	\$ -	\$ -	0	\$ -
708	Feb.	0	0	0	\$ -	\$ -	\$ -	0	\$ -
709	March	0	0	0	\$ -	\$ -	\$ -	0	\$ -
710	April	0	0	0	\$ -	\$ -	\$ -	0	\$ -
711	May	0	0	0	\$ -	\$ -	\$ -	0	\$ -
712	June	0	0	0	\$ -	\$ -	\$ -	0	\$ -
713	July	0	0	0	\$ -	\$ -	\$ -	0	\$ -
714	Aug-20				\$ -	\$ -	\$ -	0	\$ -
715	Fiscal Year				\$ 39,535.22	\$ 76,234.68	\$ 36,699.46		
716	School Year				\$ 39,535.22	\$ 76,234.68	\$ 36,699.46		
717	Totals	7241	2398	0				35.00	
718	All Meals	9639							

	Summer		2020-2021			Summer				
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Coivd Free Lunch</u>	<u>Totals</u>	<u>COVID</u>
July	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0
September	4398	0	0	1687	0	0	0	0	6085	0
August	1097	374	1372	363	108	240	0	0	3554	0
Totals	5495	374	1372	2050	108	240	0	0	9639	0

ALICAP Inspection Report

Member School District: Overton

Inspection date: September 24, 2020

NASB Loss Control Consultant: Ken Navratil

Key persons met with: Mark Aten, Superintendent

Merle Grassmeyer, Head of Maintenance

Notes from administrative interview:

The 2020-2021 "Experience Modifier" for the Overton Public School District is 1.07 -- last year it was 0.79 and the year before 1.02.

The Overton School District completed 22 "SafeSchools" on-line safety trainings in the past year. These include:

Coronavirus Awareness	7
Slips, Trips, and Falls	6
School Meal Compliance	2
Civil Rights in Food Service	2
Coronavirus: Cleaning & Disinfecting Your Workplace	2
Coronavirus: Managing Stress and Anxiety	1
Playground Maintenance and Inspection	1
HACCP: Hazard Analysis & Critical Control Points	1

Some new "SafeSchools" on-line safety trainings that I would recommend include:

- Intro to Child Sexual Abuse
- Grooming Part 1 and Part 2 – Elementary
- Grooming Part 1 and Part 2 – Middle
- Grooming Part 1 and Part 2 – High
- On-Site Isolations Boundaries Part 1 and Part 2
- (Available September 15th) On-Site Behavior Boundaries – Part 1 and Part 2 – Elementary
- (Available September 15th) On-site Behavior Boundaries – Part 1 and Part 2 – Middle/High
- (Available October 15th) Off-Site Boundaries – Part 1 and Part 2
- (Available October 15th) Electronic and Social Media Boundaries
- (Coming Soon) Gift Boundaries – Elementary
- (Coming Soon) Gift Boundaries -- Middle

I would also recommend "SafeSchools" trainings on 'Lifting and Back Injuries.'

Safety trainings provided to staff include:

- All school employees that have contact with students have taken the Nebraska Department of Education required suicide awareness/prevention on-line training.

- All coaches and extra-duty sponsors have taken the 'concussion protocol' and 'heat acclimation' training prior to the start of the fall sports season.
- All staff (including all non-certificated staff) is certified in CPR.
- Some staff is trained in the proper use of the AED.
- Some staff has asthma training.
- Some staff is trained in the proper use of the Epinephrine Auto Injector.
- The monthly 'Risk Alerts' from ALICAP is forwarded to all employees.
- The 'Transportation Manuals' from ALICAP are in all school owned vehicles.
- The school district utilizes the 'Safety Manuals' from ALICAP. These include:
 - (1) Safety Manual for Maintenance and Custodial Employees
 - (2) Safety Manual for Food Service Employees
 - (3) Safety Manual for Professional Staff
 - (4) Safety Manual for Para-Professional Staff

The Overton School District has a safety committee that meets quarterly. There are two sets of regulations that guide your safety committee(s):

- (1) The Nebraska Department of Education Rule 10 requires schools to have a 'Safety and Security Committee.' This committee is composed of teachers, parents, administrators, and students. The committee is required to meet at least once a year. The focus of this committee is to develop a 'Safety and Security Plan' for their school district to respond appropriately in a crisis or emergency.
- (2) The state and federal worker safety laws are codified in Nebraska in LB-757. This law requires school districts to have a 'Labor Committee' that has representatives from each work department and meets quarterly. Keep documentation of the meetings for at least three years. The focus of this committee is on the 'day-to-day' safety of the students and staff.

At the beginning of the school year, the administration **REVIEWS THE GUIDELINES FOR SEXUAL HARASSMENT AND APPROPRIATE COMMUNICATION VIA SOCIAL MEDIA** with staff and students. Repeat the message throughout the school year.

Job descriptions are reviewed annually and define 'lifting requirements' where appropriate.

The school district conducts regular fire drills, tornado drills, bus evacuation drills, and other emergency drills.

The school district has adopted the "I Love You Guys" standard response protocol recommended by the Nebraska Department of Education.

Local law enforcement and fire department are familiar with the school buildings.

We recommend that the playground be **INSPECTED WEEKLY AND DOCUMENTED**. In particular, maintain the manufacturer's recommended depth of surface material.

We recommend that school administrators and maintenance personnel conduct monthly inspections of the buildings and grounds. Document each inspection.

Consider aspects of these common practices:

- (1) 'Track and Field Day' for students and staff;
- (2) 'Community Service' activities arranged by school or staff;
- (3) On 'Field Trips,' teachers should supervise students during lunch – not just parents.

Observations of buildings and grounds:

Athletic field/football field – appears in good condition. Metal frame bleachers with wooden planks for seating and foot rests. Inspect the wooden planks before the fall sports season and the spring sports season.

Elementary and Secondary Building:

The playground equipment appears in good condition. The large concrete pad had been replaced with a new concrete pad (half replaced one summer and the other half replace this last summer). Great job – it was much needed!!

Under the playground equipment, the surface material is pea gravel. The ground appears hard-packed and the depth of the pea gravel may be insufficient. You may have to dig out the hard-packed ground to make room for the additional pea gravel.

- (1) MAINTAIN THE MANUFACTURER'S RECOMMENDED DEPTH OF SURFACE MATERIAL
- (2) INSPECT WEEKLY AND DOCUMENT.

The sidewalks appear in good condition. (I recommend that each year you replace portions of deteriorating sidewalk.)

The school building has a controlled entry system (buzz-in with camera ID)

The school building has surveillance cameras and recording equipment.

The fire alarm is inspected twice a year.

The fire extinguishers are inspected yearly.

The fire extinguishers are inspected monthly in-house and the tags are dated and initialed. (fire code) Good job.

The exits and hallways were free of obstructions.

Exit lights appear to be in working condition.

I recommend testing the emergency lights monthly. (fire code)

***Do you have emergency lighting in your tornado shelters? At a minimum, you may want to have flashlights in the tornado shelters to provide some lighting if the power in your building goes out.**

***The steps leading down into the tornado shelter are not completed to their full length. I suggest that during tornado drills or during a real tornado, an adult be stationed on the top step and direct students down the completed side of the steps.**

Most classrooms were well organized. Seating arrangements allow for all students and staff to exit easily.

The fire exit routes and the route to the tornado shelter is posted in each classroom and office.

There were few electrical cords on the classroom floors or in the offices that would be considered a tripping hazard.

I recommend that classroom door windows/panels not be covered.

In the Art classroom, the kiln is in a separate room and properly vented. (fire code)

In the high school Science classroom, there is an eye-wash station, fire extinguisher, fire blanket, first aid kit, and an easily located gas shut-off. Corrosive acids and flammable chemicals are properly stored in approved, lockable containers.

In the Industrial Arts work area, the power tools are properly grounded, the manufactured guards are in place, and the electric cords are not frayed. *The ventilation system over the welding bays may need additional wall fan(s) to adequately remove the exhaust.

The gym, weight room, and P.E. areas did not appear to have any unnecessary hazards.

The Kitchen is well organized. I did not see any tripping/slipping hazards. The exhaust hood system has been inspected.

The boiler system is inspected yearly. The inspection certificate is displayed in the boiler room.

The storage rooms are well organized and have an unobstructed aisle to the back of each room. Great job!

There is easy access to the main water shut-off valve and the main electrical panels.

Because it is solely your responsibility to make safety and health inspections and take whatever actions may be necessary to prevent losses, enforce safety procedures, detect and eliminate hazardous conditions and comply with any federal, state or local law, annual NDE Rule 10 review or any other rule or regulation concerning safety or health, we must advise you that by conduction of surveys and issuing recommendations or reports, AUCAP

does not undertake to render services or assume a duty to you or for your benefit or to any third person or for that person's benefit. ALICAP's surveys, recommendations and reports are made solely for the purpose of aiding us in reducing our losses and are not intended to detect or point out all the hazardous conditions on your property or in your operations. There may be hazardous conditions on your property or in your operations which have not been either detected or pointed out to you. You must not rely solely on ALICAP's surveys, recommendations or reports to discover any hazardous conditions as it is your responsibility to do so.

**NOTICE OF
GENERAL ELECTION**

Notice is hereby given that on Tuesday the 3rd day of November, 2020, at the usual polling places in the election precincts of Dawson County, Nebraska, the General Election will be held. The polls will be open at 8:00 A.M. and close at 8:00 P.M. Said election will be for electing candidates to various offices. Some races will not appear on your General Election ballot as the candidates are elected by specific subdivisions, district or wards.

Karla Zlatkovsky
Dawson County Clerk

PRESIDENTIAL TICKET

**For President and Vice President
of the United States**

Vote for ONE

Donald J. Trump]
President] Republican
Michael R. Pence]
Vice President]

Joseph R. Biden]
President] Democratic
Kamala D. Harris]
Vice President]
Jo Jorgensen]
President] Libertarian
Jeremy Cohen]
Vice President]

SENATORIAL TICKET

FOR UNITED STATES SENATOR

Vote for ONE 6 Year Term

Republican Democratic Libertarian
Ben Sasse Chris Janicek Gene Siadek

CONGRESSIONAL TICKET

**FOR REPRESENTATIVE IN CONGRESS
DISTRICT 3**

Vote for ONE 2 Year Term

Republican Democratic Libertarian
Adrian Smith Mark Elworth Jr. Dustin C. Hobbs

NON-PARTISAN TICKET

**MEMBER OF BOARD OF GOVERNORS
CENTRAL COMMUNITY COLLEGE**

Vote for ONE

District 2

Linda J. Heiden

At Large

Sam Cowan

**FOR CENTRAL PLATTE NATURAL
RESOURCES DISTRICT BOARD MEMBER**

Vote for ONE

Subdistrict 1

Jay Richeson

Subdistrict 2

Dwayne Margritz

Subdistrict 3

Marvion Reichert Jr.

**DIRECTOR DAWSON PUBLIC
POWER DISTRICT (Dawson Subdivision)**

Vote for ONE 6 Year Term

Robert Kennicutt

**DIRECTOR CUSTER PUBLIC
POWER DISTRICT AT LARGE**

Vote for up to TWO 6 Year Term

Bradley Bartak Wayne V. Licking

**BOARD OF EDUCATIONAL SERVICE
UNIT #10 DISTRICT 8** Vote for ONE
Teresa L. Osborn

**JUDGE OF THE NEBRASKA WORKERS'
COMPENSATION COURT**

6 Year Term

Shall Judge Thomas E. Stine be retained in office?

Yes ___ No ___

Shall Judge Dirk V. Block be retained in office?

Yes ___ No ___

**JUDGE OF THE DISTRICT COURT-
DISTRICT 11** 6 Year Term

Shall Judge Richard A. Birch be retained in office?

Yes ___ No ___

**JUDGE OF THE COUNTY COURT-
DISTRICT 11** 6 Year Term

Shall Judge Edward D. Steenburg be retained in office?

Yes ___ No ___

Shall Judge Kent D. Turnbull be retained in office?

Yes ___ No ___

COUNTY TICKET

Vote for ONE

**FOR COUNTY COMMISSIONER
DISTRICT 1**

Republican Democratic Libertarian
E. Dean Kugler

**FOR COUNTY COMMISSIONER
DISTRICT 4**

Republican Democratic Libertarian
PJ Jacobson

**FOR COUNTY COMMISSIONER
DISTRICT 5**

Republican Democratic Libertarian
Rod Bates Reynolds

Vote for up to THREE

DAWSON COUNTY NOXIOUS WEED BOARD
Matt Hothem Dean E. Brand

CITY ELECTIONS

Vote for ONE

COZAD CITY COUNCIL - EAST WARD
Ronald L. Olds

COZAD CITY COUNCIL - WEST WARD
Torrey Kloppenborg Debra S. McArdle

GOTHENBURG CITY COUNCIL - EAST WARD
J Buddenberg William J. Rahjes

**GOTHENBURG CITY COUNCIL - WEST
WARD**

Jeffrey M. Kennedy

Vote for up to THREE

LEXINGTON CITY COUNCIL

Dora A. Vivas Jeremy Roberts
Steve Smith

Vote for ONE 6 Year Term
COZAD AIRPORT AUTHORITY

Stephen Hanna

Vote for ONE 4 Year Term
Allison Donner

Vote for up to TWO 6 Year Term
GOTHENBURG AIRPORT AUTHORITY

Roger W. Tederman
Lorie Hoesel

Vote for up to TWO 6 Year Term
LEXINGTON AIRPORT AUTHORITY

Dwayne Margritz
C. Rex Adams

VILLAGE ELECTIONS

**FOR MEMBER OF EDDYVILLE
VILLAGE BOARD** Vote for up to TWO

Gary L. Rohde Sara J. Nichols

FOR MEMBER OF FARNAM

VILLAGE BOARD Vote for up to THREE

Michael J. Russman Cory S. Heath
Darla Lungrin William Penton
Rebecca Tobin

FOR MEMBER OF OVERTON

VILLAGE BOARD Vote for up to THREE

Ray Maring Rob Ecklund
Art Kiger Robert A. Ditson
Howard Roth Ron Davey
Jeremy Shubert

FOR MEMBER OF SUMNER

VILLAGE BOARD Vote for up to THREE

Cale Eacker Troy Ross
Eddy Dean Nichols Jeff Refior

SCHOOL ELECTIONS

**BOARD OF EDUCATION
COZAD SCHOOL DIST. 11**

Vote for up to THREE

Joel Carlson Michele R. Starman
Ann Burkholder

**BOARD OF EDUCATION
GOTHENBURG SCHOOL DIST. 20**

Vote for up to THREE

Kyle Fornoff Becky Jobman
Kelly Terrell

**BOARD OF EDUCATION
LEXINGTON SCHOOL DIST. 1**

Vote for up to THREE

Larry Steinberger Cindy Benjamin
Carlos Saiz

**BOARD OF EDUCATION
OVERTON SCHOOL DIST. 4**

Vote for up to THREE

Keith Rudeen Joel Meier
Heather Brennan

**BOARD OF EDUCATION
S-E-M SCHOOL DIST. 101**

Vote for up to THREE

Kirby D. Burden Brock Elsen
Jana Hoos Jennifer L. Anderson
Rachel Hrascky Todd Ibach

**BOARD OF EDUCATION
ELM CREEK SCHOOL DIST. 9**

Vote for up to THREE

Suzanne Brodine Morgan Fouts
J.C. Ourada Ryan Harbur
Lynette J. Mitchell

**BOARD OF EDUCATION
CALLAWAY SCHOOL DIST. 180**

Vote for up to THREE

Michael Reiff Rhonda Pandorf
Jim Phelps

**BOARD OF EDUCATION
ELWOOD SCHOOL DIST. 30**

Vote for up to THREE

Nicholas Niemeier Kelly Gydesen
Bryant Knoerzer

**BOARD OF EDUCATION
EUSTIS-FARNAM SCHOOL DIST. 95**

Vote for up to THREE

Alan L. Smith Michael Oberg
Jeffrey Loshonkohl Nick Toberer

Proposed Constitutional Amendments and Initiatives, titles and text to be published by the Office of the Secretary of State, once a week for 3 weeks prior to the General Election.

I, Karla Zlatkovsky, County Clerk of Dawson County do hereby certify that the persons whose names are printed in the certification have made personal filings and each has fulfilled all requirement of law and each is entitled to have their name printed upon the official ballot as a candidate for public office, as designated in the certification.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the Official Seal of my office at Lexington, Dawson County, Nebraska this 14th day of September, 2020.

(Seal) *Karla Zlatkovsky*
Dawson County Clerk

Polling Sites in Dawson County

Coyote	St. Ann's Parish Center
Cozad East	Wilson Public Library
Cozad West	Cozad City Offices
Fairview	100 th Meridian Museum
Farnam	Community Rm/Fire Hall
German	Zion Lutheran Church
Gillan	100 th Meridian Museum
Gothenburg East	American Luther Church
Gothenburg West	United Methodist Church
Grant	St. Ann's Parish Center
Kennebec	Eddyville Community Ctr
Lexington 1 st	Generation Ctr/Mtg Room
Lexington 2 nd	Grace Lutheran Church
Lexington 3 rd	Parkview Baptist Church
Lexington 4 th	Lexington City Library
Lexington 5 th	Evangelical Free Church
Overton	Overton Family Center
Platte	Johnson Lake EMS Bldg
Ringgold	100 th Meridian Museum
Woodriver	Community Building

Overton Public School
2020 Certified School Adjusted Value Report

Personal Property		Centrally Assessed	Residential Property		Dawson County Commercial & Industrial Real Property	Ag. Improvements & Farmsites	Agricultural Land	Mineral	2020 Totals
Personal		Real							
\$ 9,874,239.00	\$ 7,099,752.00	\$ 35,056,554.00	\$ 54,034,762.00	\$ 5,990,261.00	\$ 8,141,695.00	\$ 184,091,303.00	\$ -	\$ 304,288,566.00	
\$ 9,874,239.00	\$ 7,099,752.00	\$ 35,332,590.00	\$ 52,932,012.00	\$ 6,053,316.00	\$ 8,141,695.00	\$ 192,095,273.00	\$ -	\$ 311,528,877.00	
3.245%	2.333%	11.521%	17.758%	1.969%	2.676%	60.499%	0.000%	Unadjusted %	
3.170%	2.279%	11.342%	16.991%	1.943%	2.613%	61.662%	0.000%	Adjusted %	

Personal Property		Centrally Assessed	Residential Property		Phelps County Commercial & Industrial Real Property	Ag. Improvements & Farmsites	Agricultural Land	Mineral	2020 Totals
Personal		Real							
\$ 2,276,598.00	\$ 4,490.00	\$ 1,939.00	\$ 4,029,877.00	\$ 119,610.00	\$ 1,295,623.00	\$ 27,572,467.00	\$ -	\$ 35,300,604.00	
\$ 2,276,598.00	\$ 4,490.00	\$ 1,954.00	\$ 4,115,619.00	\$ 117,169.00	\$ 1,295,623.00	\$ 28,360,252.00	\$ -	\$ 36,171,705.00	
6.449%	0.013%	0.005%	11.416%	0.339%	3.670%	78.108%	0.000%	Unadjusted %	
6.294%	0.012%	0.005%	11.378%	0.324%	3.582%	78.405%	0.000%	Adjusted %	

Personal Property		Centrally Assessed	Residential Property		School System Commercial & Industrial Real Property	Ag. Improvements & Farmsites	Agricultural Land	Mineral	2020 Totals
Personal		Real							
\$ 12,150,837.00	\$ 7,104,242.00	\$ 35,058,493.00	\$ 58,064,639.00	\$ 6,109,871.00	\$ 9,437,318.00	\$ 211,663,770.00	\$ -	\$ 339,589,170.00	
\$ 12,150,837.00	\$ 7,104,242.00	\$ 35,334,544.00	\$ 57,047,631.00	\$ 6,170,485.00	\$ 9,437,318.00	\$ 212,451,555.00	\$ -	\$ 347,700,582.00	
3.578%	2.092%	10.324%	17.098%	1.799%	2.779%	62.329%	0.000%	Unadjusted %	
3.495%	2.043%	10.162%	16.407%	1.775%	2.714%	61.102%	0.000%	Adjusted %	

NE Dept. of Revenue Property Assessment Division -- 2020 CERTIFIED SCHOOL ADJUSTED VALUE REPORT, pursuant to Neb. Rev. Stat. 79-1016
 2020 Adjusted value by "SCHOOL SYSTEM", for use in 2021-2022 state aid calculations BY SCHOOL SYSTEM
 DO NOT USE THIS REPORT FOR LEVY SETTING PURPOSES OCTOBER 9, 2020

County Name	Base school name	Class	Basesch	Unif/LC	U/L	System Class : 3			
24 DAWSON	OVERTON 4	3	24-0004						
2020	Personal Property	Centrally Assessed Pers. Prop.	Real	Residential Real Prop.	Comm. & Indust. Real Prop.	Ag-Bldgs,Farmsite, & Non-AgLand	Agric. Land	Mineral	2020 Totals UNADJUSTED
Unadjusted Value ==>>>	9,874,239	7,099,752	35,056,554	54,034,762	5,990,261	8,141,695	184,091,303	0	304,288,566
Level of Value ==>>>		95.25	95.25	98.00	95.00		69.00		
Factor		0.00787402	0.00787402	-0.02040816	0.01052632		0.04347826		
Adjustment Amount ==>		276,036	276,036	-1,102,750	63,055		8,003,970		
* TIF Base Value		0	0	0	0		0		ADJUSTED
24 Cnty's adjust. value==>	9,874,239	7,099,752	35,332,590	52,932,012	6,053,316	8,141,695	192,095,273	0	311,528,877
in this base school									
69 PHELPS	Base school name	Class	Basesch	Unif/LC	U/L	System Class : 3			
2020	Personal Property	Centrally Assessed Pers. Prop.	Real	Residential Real Prop.	Comm. & Indust. Real Prop.	Ag-Bldgs,Farmsite, & Non-AgLand	Agric. Land	Mineral	2020 Totals UNADJUSTED
Unadjusted Value ==>>>	2,276,598	4,490	1,939	4,029,877	119,610	1,295,623	27,572,467	0	35,300,604
Level of Value ==>>>		95.25	95.25	94.00	98.00		70.00		
Factor		0.00787402	0.00787402	0.02127660	-0.02040816		0.02857143		
Adjustment Amount ==>		15	15	85,742	-2,441		787,785		
* TIF Base Value		0	0	0	0		0		ADJUSTED
69 Cnty's adjust. value==>	2,276,598	4,490	1,954	4,115,619	117,169	1,295,623	28,360,252	0	36,171,705
in this base school									
System Unadjusted total==>	12,150,837	7,104,242	35,058,493	58,064,639	6,109,871	9,437,318	211,663,770	0	339,589,170
System Adjustment Amnts==>		276,051	276,051	-1,017,008	60,614		8,791,755		8,111,412
System ADJUSTED total==>	12,150,837	7,104,242	35,334,544	57,047,631	6,170,485	9,437,318	220,455,525	0	347,700,582

*TIF = Tax Increment Financing; TIF Base value is included in the taxable value, however it must remain unadjusted, therefore it is backed out prior to calculating the adjustment amount & then added back to the total adjusted school value. TIF Excess Value is never included in the taxable value for schools. Factors rounded for display. Agland adjusted to 72%, other real property adjusted to 96%.

BY SCHOOL SYSTEM
 OCTOBER 9, 2020

SCHOOL SYSTEM: 24-0004 OVERTON 4

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

~~[OPTION A: Posting in 3 Locations, Local Paper Optional]~~ The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website, posted in three prominent places within the school district. Newspapers of general circulation in the district include, but are not necessarily limited to, the _____ or the Omaha World-Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board in a newspaper of general circulation within the district if, in the opinion of the superintendent, it is convenient and useful to do so.

~~[OPTION B: Posting on Website, Local Paper Optional]~~ The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be posted on the school district's website. Such notice shall contain a statement that the agenda shall be

~~readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting in a newspaper of general circulation within the district if, in the opinion of the superintendent, it is convenient and useful to do so.~~

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay ~~and the updated date, time, and location of the postponed meeting~~ to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and may be published on the school district's website.

Adopted on: _____
Revised on: _____
Reviewed on: _____

3001 Budget

The board of education shall adopt a budget each year to support the school district's programs and services for the ensuing fiscal year. The superintendent of schools shall be responsible for developing the budget subject to the direction and decisions of the board. The budget document shall be under continuous development, based upon the requirements of the adopted educational program.

Proposed Budget. The superintendent shall prepare the proposed budget in accordance with board policies and goals, state statutes, and regulations. As the district's spending plan, the budget will be based on up-to-date revenue estimates, and will reflect the assessed needs and programs approved by the board.

Budget Hearing Notice. Notice of place and time of the hearing, together with a summary of the proposed budget statement, must be published at least four calendar days prior to the date set for hearing in a newspaper of general circulation within the school district. The four calendar days shall include the day of publication but not the day of hearing.

Budget Hearing. The board must conduct a hearing prior to adopting the budget. The hearing must be held separately from any regularly scheduled meeting and may not be limited by time. The board must make a presentation outlining key provisions of the proposed budget statement, including, but not limited to, a comparison with the prior year's budget. Any member of the public desiring to speak on the proposed budget statement shall be allowed to address the board at the hearing and must be given a reasonable amount of time to do so. Five minutes shall generally be considered a reasonable amount of time. ~~The board shall present the proposed budget to the public so that patrons may review it and participate in any public hearing(s). The board shall consider and adopt the budget in accordance with Nebraska law.~~

Budget Hearing Documents. The board must make at least three copies of the proposed budget statement and at least one copy of all other reproducible written material to be discussed at the hearing available to the public at the hearing.

Budget Adoption. After the budget hearing, the proposed budget statement shall be adopted or amended and adopted as amended. If the adopted budget statement reflects a change from that shown in the published proposed budget

statement, a summary of the changes (including the items changed and the reasons for such changes) must be published in a newspaper of general circulation within the school district within twenty calendar days after its adoption without further hearing.

Certification and Filing. The amount to be received from personal and real property taxation shall be certified to the appropriate levying board as provided by law. The budget shall also be filed with the state auditor.

Purchase Authorization. Except for bids required under the section "Bid Letting and Contracts," the board's adoption of the budget shall authorize the purchases without further board action.

Monthly Report. At each monthly board meeting, the superintendent will provide a report on the current status of the major sections of the budget.

Adopted on: _____
Revised on: _____
Reviewed on: _____

3004.1

Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

- 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.**

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt with the limited exception of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions Including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;

9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for

other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of

passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4043

Professional Boundaries and Appropriate Relationships Between Employees and Students

School district employees and student teachers or interns ("employees") are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students' teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees' conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee's professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

Sexual Relationships Prohibited. Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and for a minimum of one year after the date of the student's graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

Grooming Prohibited. Employees are prohibited from engaging in grooming with students. Grooming means building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student's life the sexual contact or sexual penetration would take place.

Unless an employee can clearly and convincingly demonstrate has a legitimate educational purpose, the following grooming behaviors is and related conduct that are a violation of this policy include, but are not limited to: the professional boundaries that employees are expected to maintain with students. The following list is intended to illustrate inappropriate behavior involving students but not to describe every kind of prohibited behavior.

- Communicating about sex when the discussion is not required by a specific aspect of the curriculum.

- Joking about matters involving sex, using double entendre or making suggestive remarks of a sexual nature.
- Displaying sexually inappropriate material or objects.
- Making any sexual advance, whether written, verbal, or physical or engaging in any activity of a sexual or romantic nature.
- Kissing of any kind.
- Dating a student or a former student within one year of the student graduating or otherwise leaving the district.
- Intruding on a student's personal space (e.g. by touching unnecessarily, moving too close, staring at a portion of the student's body, or engaging in other behavior that makes the student uncomfortable).
- Initiating unwanted physical contact with a student.
- Communicating electronically (e.g. by e-mail, text messaging, or through social media) on a matter that does not pertain to school.
~~Electronic communications with students generally are to be sent simultaneously to multiple recipients and not just to one student except when the communication is clearly school-related and inappropriate for persons other than the individual student to receive (i.e. grades).~~
- Playing favorites or permitting a specific student to engage in conduct that is not tolerated from other students.
- Discussing the employee's personal issues or problems that should normally be discussed with adults.
- Giving a student a gift of a personal nature.
- Giving a student a ride in the employee's vehicle without first obtaining the express permission of the student's parents or a school administrator.
- Taking a student on an outing without first obtaining the express permission of the student's parents or a school administrator.
- Inviting a student to the employee's residence without first obtaining the express permission of the student's parents and a school administrator.
- Going to a student's home when the student's parent or a proper chaperone is not present.
- Repeatedly seeking to be alone with a student.
- Being alone in a room with an individual student at school with the door closed.
- Any after-school hours activity with only one student.
- Any other behavior which exploits the special position of trust and authority between an employee and student.

This list is not exhaustive. Any behavior which exploits a student is unacceptable. If in doubt, ask yourself, "Would I be doing this if my family or colleagues were standing next to me?"

Communication Between Employees and Students. The preferred methods for employees to communicate with students are _____ [NOTE TO BE DELETED: Identify the methods that your district prefers teachers to use to communicate with students such as in person, school e-mail accounts, and other preferred modes of communication. Employees may use the following personal communication systems to communicate with students: [NOTE TO BE DELETED: Identify the methods that your district prefers teachers to use to communicate with students such as school e-mail accounts, SeeSaw, Google classroom, and other approved personal communication systems]. A personal communication system is a device or software that provides for communication between two or more parties and is capable of receiving, displaying, or transmitting communication. Personal communication system includes, but is not limited to, a mobile or cellular telephone, an email service, or a social media platform.

Employee Communications with students through a communication system generally are to be sent simultaneously to multiple recipients and not just to one student-except when the communication is clearly school-related and inappropriate for persons other than the individual student to receive (i.e., grades). The burden to demonstrate the appropriateness of a communication with a student only shall rest with the employee.

Reporting a Policy Violation. Anyone may report suspected grooming, other unacceptable employee conduct, or any violation of this policy as follows:

School District. Reports may be made to a principal, the superintendent, or the Title IX Coordinator in person, by mail, by telephone, or email.

Nebraska Department of Education. Reports may be made at: Nebraska Department of Education, Attn: Certification Investigations' Office, P.O. Box 94933, Lincoln NE 68509 or Nde.investigations@nebraska.gov.

Nebraska Department of Health and Human Services. Reports may be made by calling the Child Abuse and Neglect Hotline at (800) 652-1999.

Law Enforcement. Reports may be made to the local police department by calling () - , the county sheriff at () - , or the Nebraska State Patrol at () - .

An employee is required to make a report to a principal or the superintendent if the employee reasonably believes that another employee has violated or may have violated this policy. Minor concerns or violations shall be reported within 24 hours. Major concerns or violations shall be reported immediately. Violations committed by or concerns about the superintendent shall be reported to the school board president.

A student who feels his or her boundaries have been violated should directly inform the offender that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offender or if direct communication has been ineffective, the student should report the conduct or communication to a teacher, administrator, counselor, the Title IX coordinator, or other school employee with whom she or he feels comfortable.

Retaliation Prohibited. Retaliation for good faith reports or complaints made as a result of this policy is prohibited. Individuals who knowingly and intentionally make a false report shall be subject to discipline as provided by district policy and state law.

Policy Violations. Any violation of this policy by an employee may result in disciplinary action up to and including dismissal from employment and/or referral to the Nebraska Department of Education, which may result in the suspension or revocation of the employee's certificate. Any violation involving sexual or other abuse will result in referral to the Nebraska Department of Health and Human Services, law enforcement, or both. ~~A violation of this policy will form the basis for employee discipline up to and including termination or cancellation of employment, filing a report with law enforcement officials, and filing a report with the Commissioner of Education.~~

Policy Verification. Employees shall verify that they have received, reviewed, and understood this policy by signing an acknowledgment document indicating the same.

No Limits on Reports to NDE. Nothing in this policy shall be construed to limit any certificated employee's duty to report any known violation of the standards of professional practices (Title 92, Nebraska Administrative Code, Chapter 27, commonly known as Rule 27) adopted by the Nebraska Board of Education.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5018

Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
 - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
 - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
 - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide ~~NeSA~~ assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
 - a. Building principals may excuse a student from any single school experience at the parent's written request.
 - b. When appropriate, alternative experiences will be provided for the student by the school.
4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
 - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.
 - b. State Assessments

~~The District cannot approve requests to opt out of state assessments. Approval of such requests is contrary to state law. State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will~~

result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least **three** days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
 - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
 - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5067

**Student Assistance Team or Comparable Problem Solving Team
Process**

Pursuant to the Rules of the Nebraska Department of Education, the school district uses a general education student assistance teams ("SAT"s) or a comparable problem solving team ("Team"). The SATs or Team will consider and create use and document problem-solving and intervention strategies to assist classroom teachers in the provision of general education and to meet the needs of students who may be struggling in the general curriculum or who are struggling to comply with the student code of conduct or to meet acceptable behavioral and social norms.

If the SAT or Team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. The referral shall comply with the requirements of the Rules of the Nebraska Department of Education.

All teaching staff must:

- 1) Support the SAT or Team process by appropriately referring students who may benefit from the SAT or Team process; and
- 2) Faithfully and consistently implementing the intervention strategies recommended by the SAT or Team.

The failure to support the SAT or Team process is a serious matter and may constitute just cause for terminating or canceling a teacher's employment.

Adopted on: _____

Revised on: _____

Reviewed on: _____